

# **Mansfield Township Board of Education**

## **AGENDA**

### **Regular Meeting**

**September 13, 2022**

**7:00 p.m.**

**Call to Order** - Board President, Ms. Krysti Mastrolacasa

**Pledge of Allegiance** - Board President, Ms. Krysti Mastrolacasa

#### **Statement of Advance Notice**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

**Roll Call** – Mr. Paul DeAngelo, Business Administrator/Board Secretary

#### **Mansfield Township Board of Education:**

Ms. Annamaria Laveve  
Ms. Diane Margolin  
Ms. Krysti Mastrolacasa - President  
Mr. Jim Momary  
Ms. Constance Quinn  
Ms. Karri Reyes  
Mr. Joseph Rodriguez  
Mr. Mark Smith - Vice President  
Ms. Linda Watters

#### **Administration:**

Dr. Anthony Giordano, Superintendent  
Mr. Paul DeAngelo, Business Administrator/Board Secretary  
Mr. John Melitsky, Principal  
Ms. Caryn Coscia, Director of Curriculum and Instruction

#### **Other in Attendance:**

**Board President Report** - Krysti Mastrolacasa

**Superintendent Report** – Dr. Anthony Giordano

**Communications and Petitions (If required)** – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

## **Executive Session (If Required)**

**Public Comments Agenda** - Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

### **Consent Agenda - Recommended Action(s) Approval of Minutes - Ms. Annamaria Lalavee**

1. Motion to approve the open and closed session minutes of the August 18, 2022 Regular meeting.

### **Approval Agenda**

**Facilities/GreenTeam Chair: Mr. Joseph Rodriguez**

**Facilities/Green Team Committee - Recommended Action(s) - All Items Budgeted**  
Facilities Green Team Update

1. Approve the lease from Atlantic Tomorrows Office for Papercut MF for 4 device licenses for copiers in the Mansfield Township Elementary School. Lease/purchase amount is \$92.00 per month.
2. Approve the quote from The JDM Group for SonicWall Advanced Gateway Security Suite - 3 Year contract in the amount of \$11,880.00.
3. Approve the quote from Kelley Bros, LLC for Gym Hall Fire Doors in the amount of \$11,034.00 to be paid from Capital.

### **Approval Agenda**

**Calendar/Education/Policy Chair: Mr. Mark Smith**

**Calendar/Education/Policy Committee - Recommended Action(s)- All Items Budgeted**

1. Approve the 2022-2023 Virtual/Remote Plan for Mansfield Township School District.
2. Ratify the 2022/2023 proposal with Small Factory Innovations for Silas in the amount of \$5,500.00.

### **Approval Agenda**

**Personnel/Culture Climate Chair: Mr. James Momary**

**Personnel/Culture Climate Committee - Recommended Action(s) - All Items Budgeted**

1. Approve the addendum for Acrisure,LLC/Keyser (Human Resources) for the 2022/2023 School Year not to exceed \$35,000 to be paid from ESSERS III.
2. Approve the revision to Educational Technology Specialist job description effective 7/1/2022.
3. Approve the contractual change for Jennifer Teets effective 7/1/2022 contractual amount \$80,000.00..
4. Ratify the hiring of Vicki Stamets 6th Grade In Class Support Teacher effective September 12, 2022 contractual prorated amount for CST as recommended by the Superintendent. **New Position paid by IDEA**
5. Approve the FMLA request for SMID#12956702 from November 14, 2022 with return date of April 3, 2023.
6. Approve the FMLA request for SMID#78505617 from September 6, 2022 with return date of December 14, 2022.
7. Approve the FMLA request for SMID#35398106 from October 24, 2022 with return date of January 23, 2023.
8. Approve the following substitute(s) as listed:

Approve Elin DelGhiaccio as a substitute nurse (Criminal History check completed, pending Chapter 5), as recommended by the Superintendent.

**Township Agenda**

**Township Chair: Ms. Linda Watters**

**Township Committee - Recommended Action(s)**

- Township Committee Report

**Approval Agenda**

**Finance Chair: Ms. Constance Quinn**

**Finance Committee - Recommended Action(s) - All Items Budgeted**

1. Approve of Monthly Payroll:
 

August 31, 2022 regular payroll in the amount of \$61,515.35
2. Approve the General Fund Bill Lists August 19, 2022 to August 31, 2022 in the amount of \$313,968.63 and September 1, 2022 to September 13, 2022 Bill Lists in the amount of \$33,354.75:

General Fund/Fund 10: August 19, 2022 to August 31, 2022, in the amount of \$308,373.43;  
 Grant Account/Fund 20: August 19, 2022 to August 31, 2022, in the amount of \$2,900.00;  
 Cafeteria Account/Fund 51: August 19, 2022 to August 31, 2022, in the amount of \$0.00;

Before and Aftercare/Fund 60: September 1, 2022 to September 30, 2022, in the amount of \$2,695.20;

General Fund/Fund 10: September 1, 2022 to September 13, 2022, in the amount of \$33,354.75;

Grant Account/Fund 20: September 1, 2022 to September 13, 2022, in the amount of \$0.00;

Cafeteria Account/Fund 51: September 1, 2022 to September 13, 2022, in the amount of \$525.00.

Before and Aftercare/Fund 60: September 1, 2022 to September 13, 2022, in the amount of \$0.00.

3. Approve the July 2022 Budget Transfer Report

Fund 10 - \$0.00

Fund 20 - \$0.00

4. Approve the 2021/2022 Reclassifications for July 31, 2022 in the amount of \$0.00.

5. Approve the 2022/2023 shared nurse agreements with Warren Hill Regional High School, Washington Township, Washington Borough, Oxford, Franklin.

6. Approve the 2022/2023 transportation request for Choice SID#2786276019 to Hackettstown Middle School.

7. Approve the 2022/2023 Transportation contracts and rescind the previous motions for 2022/2023 Transportation:

<b><u>Fiscal Year</u></b>	<b><u>2021/2022</u></b>	<b><u>2022/2023</u></b>	<b><u>Increase</u></b>
Snyder Bus Company	\$340,955.64	\$347,469.00	\$ 6,513.36
Krapf School Bus	\$169,213.28	\$199,885.54	\$30,672.22
Franklin Township	\$111,998.70	\$147,960.00	\$35,961.30
Warren Hills Regional	\$212,462.93	\$230,223.24	\$17,760.31

8. Approve the 2022/2023 Grants as listed:

ESEA Title I	\$84,930.00
ESEA Title II	\$15,165.00
ESEA Title II	\$17,832.00
ESEA Title IV	\$10,000.00
IDEA	\$164,514.00
IDEA Preschool	\$ 7,809.00
ESSERS III	\$405,386.00
Accelerated Learning Coaching and Educator Support	\$51,121.00
Evidence Based Summer Learning and Enrichment Activities	\$40,000.00
Evidenced Based Comprehensive Beyond the School Day	\$40,000.00
NJTSS Mental Health Support Staffing Grant	\$45,000.00
ARP - Homeless II	\$31,290.00
SRSA - 2020/2021	\$34,684.00
SRSA - 2021/2022	\$36,727.00
SRSA - 2022/2023	\$39,213.00
FEMA 2019/2020 (Labor/Fringes)	\$17,668.96

FEMA 2020/2021 (Labor/Fringes)	\$55,595.50
FEMA 2021/2022 (Labor/Fringes)	\$130,279.49
FEMA 2022/2023 (Labor/Fringes) Dependent Upon Covid	\$132,974.86
Before and Aftercare 2022/2023 (3 Yr \$40K Budget per Year)	\$120,000.00
Capital Maintenance and Emergent Project Grant	\$ 13,451.00

9. Approve the hold harmless agreement and modification of the SOP, Standard Operating Procedure, and BOE policy to allow for electronic signature on Mansfield Township School District requisitions/purchase orders as recommended by CDK Systems, Inc.
10. Approve Partner Invoice 322757 dated August 23, 2022 in the amount of \$960.00 for the OII Remediation Project.
11. Approve the obsolete inventory as of 8/31/2022 as listed.
12. Approve the Professional Workshops and Travel as listed.
13. Approve the Professional Workshops and Travel for Paul DeAngelo/Business Administrator/Board Secretary:
  - ASBO Conference - 9/14/2022 to 9/17/2022
  - NJSBA Conference - 10/24/2022 to 10/26/2022
  - NJASBO 10/18/2022 - School Security
  - NJASBO 11/15/2022 - ESSERS Procurement
  - NJASBO 12/14/2022 - Pension Updates
  - NJASBO 1/24/2022 - Employment Issues
  - NJASBO 2/24/2022 - TBD
  - NJASBO 3/23/2022 - Purchasing
  - NJASBO 4/20/2022 - Audit Review
14. Approve the July 2022 Board Secretary and Treasurer's Report in the amount of \$714,370.60.
15. Approve the Monthly Certification of Funds motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of August 31, 2022 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Public Comments School District** - Public comments are invited on all matters pertaining to the Mansfield Township School District. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

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rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

**New Business** - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

**Old Business** - Members of the Board may comment on any item or topic that was previously discussed by the Board.

**FUTURE BOE MEETING DATES:**

September 26, 2022 Special Meeting - Strategic Planning

October 3, 2022 Special Meeting - Strategic Planning

October 17, 2022 Special Meeting - Strategic Planning

October 20, 2022

November 17, 2022

December 15, 2022

**Executive Session** (If Required)

**Mr. Joseph Rodriguez**

**Recommended Action** - Motion to adjourn the meeting.