

**Mansfield Township Board of Education**

**August 17, 2023**

**7:00 p.m. - Executive Session**

**7:30 p.m. - Regular Meeting**

**Call to Order - Constance Quinn, President**

**Roll Call – Paul DeAngelo, Business Administrator/Board Secretary**

**Mansfield Township Board of Education:**

Annamaria Lalevee	Krysti Mastrolacasa	Jonathan Rood
Alison Lorentson	Constance Quinn	Linda Watters
Diane Margolin	Joseph Rodriguez	James J. Winand

**Executive Session - 7:00 p.m. (If Necessary)**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

1. *Matters rendered confidential by Federal Law, State Law, or Court Rule*
2. *Pending Litigation*
3. *Personnel Matters*
4. *Matter of Attorney/Client Privilege*
5. *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent

Annamaria Lalevee				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

Reconvene: \_\_\_\_\_

**President’s Announcement  
Statement of Advance Notice**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

**Pledge of Allegiance - President, Constance Quinn**

**President’s Report - Constance Quinn**

**Interim Superintendent’s Report - Dr. Gary McCartney**

**Business Administrator’s Report - Paul DeAngelo**

**Communications and Petitions (If required)** – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

**Public Comment**

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board

meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

**Consent Agenda - Recommended Action(s)**  
**Approval of Minutes and Reports - Annamaria Lalavee**

1. Motion to approve the open and closed session minutes of the July 26, 2023 regular meeting.

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalavee				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

2. Motion to approve the open and closed session minutes of the August 8, 2023 Special meeting.

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalavee				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				

Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

**Approval Agenda**  
**Chair - Diane Margolin**  
**Education/Policy Committee - Recommended Action(s)**

1. Policy Discussion - Strauss Esmay

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Annamaria Laveve				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

**Approval Agenda**  
**Chair: Krysti Mastrolacasa**  
**Personnel Committee - Recommended Action(s)**

1. Motion to approve Melissa Tirone as a FMLA substitute teacher effective August 23, 2023 through December 31, 2023 returning January 2, 2024. FMLA return date is subject to change, as recommended by the Superintendent.
2. Motion to approve Sarah Caudill as a substitute teacher (Criminal History check completed, pending Chapter 5), as recommended by the Superintendent.

3. Motion to approve, with regret, the retirement of Elizabeth M. Corcoran, Librarian/Media Center, last work day is December 31, 2023, as recommended by the Superintendent. (11-000-222-100).
4. Approve the hiring of a Special Education Teacher for the 2023/2024 school year, as recommended by the Superintendent.
5. Approve the hiring of a Paraprofessional for the 2023/2024 school year, as recommended by the Superintendent. (Replacement/Sliker)
6. Approve the contractual change for Aliana Dombroski to a ¾ COTA, as recommended by the Superintendent.
7. Approve the hiring of a Part Time Speech/Language Specialist, as recommended by the Superintendent.
8. Motion to approve the 2023/2024 workshop and travel expenses, as recommended by the Superintendent.
9. Motion to approve the 2023/2024 coursework, as recommended by the Superintendent.

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Annamaria Laveve				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

**Township Liaison Agenda**  
**Township Chair: Linda Watters and Jonathan Rood**  
**Township Committee - Recommended Action(s):**

1. Update

**Approval Agenda**

**Chair: James Winand**

**Facilities/Finance Committee - Recommended Action(s)**

1. Motion to approve Payment Application #1 for Venus Construction in the amount of \$26,867.45 - Toilet Room Project. Total Project amount \$143,700.00.
2. Motion to approve the “free” 2023/2024 Energy Audit from TRC LGEA, New Jersey’s Clean Energy Program.
3. Motion to approve the Monthly Payroll:  
    July 28, 2023 regular payroll in the amount of \$112,573.24  
    August 15, 2023 regular payroll in the amount of \$61,853.13
4. Motion to approve the July 27, 2023 to July 31, 2023 Bill Lists in the amount of \$381,223.04. August 1, 2023 to August 17, 2023 in the amount of \$173,606.78. Cafeteria check July 27, 2023 to July 31, 2023 in the amount of \$0.00 and August 1, 2023 to August 17, 2023 in the amount of \$1,317.69.
5. Motion to ratify the revisions to financial signatory cards, effective August 9, 2023.
6. Motion to ratify the Eastern Datacomm, Inc. invoice number 178006 dated 7/31/2023 for the phone system in the amount of \$3,500.00 and invoice 178007 dated 7/31/2023 for the Lens System in the amount of \$2,860.00. Both services have a 10% increase in service and support.
7. Motion to rescind and approve the Shared Services Transportation Agreement with Warren Hill Regional Board of Education for the 2023-2024 school year, commencing July 1, 2023 through June 30, 2024, in the amount of \$243,716.13.

WH8  
WH29  
WH10  
SH1  
WH-13

WH-9  
WH-26  
WH-7  
WH-20  
WH-6

8. Motion to approve the June 2023 Treasurer’s Report and Board Secretary’s Report in the amount of \$775,637.50.
9. Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) for the month of July 31, 2023 that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION:		SECOND:		
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Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

**Public Comment**

Public comments are invited on matters pertaining to the district at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

**New Business** - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

**Old Business** - Members of the Board may comment on any item or topic that was previously discussed by the Board.

**Future Board Meeting Dates:**

- Wednesday, September 13, 2023
- Thursday, October 12, 2023
- Wednesday, November 15, 2023
- Wednesday, December 20, 2023
- Wednesday, January 3, 2024 - Reorganization

**Second Executive Session (If Necessary)**

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

Reconvene: \_\_\_\_\_

**Joseph Rodriguez**

**Recommended Action** - Motion to adjourn the meeting.

Adjournment \_\_\_\_\_ p.m.

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
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