

# Mansfield Township Board of Education

July 26, 2023

7:00 p.m. - Executive Session

7:30 p.m. - Regular Meeting

**Call to Order** - Constance Quinn, President

**Roll Call** – Paul DeAngelo, Business Administrator/Board Secretary

**Mansfield Township Board of Education:**

Annamaria Lalevee	Krysti Mastrolacasa	Jonathan Rood
Alison Lorentson	Constance Quinn	Linda Watters
Diane Margolin	Joseph Rodriguez	James J. Winand

**Executive Session** - 7:00 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

1. *Matters rendered confidential by Federal Law, State Law, or Court Rule*
2. *Pending Litigation*
3. *Personnel Matters*
4. *Matter of Attorney/Client Privilege*
5. *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent

Annamaria Laveve				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

Reconvene: \_\_\_\_\_

**President’s Announcement  
Statement of Advance Notice**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

**Pledge of Allegiance - President, Constance Quinn**

**President’s Report - Constance Quinn**

**Superintendent’s Report – Dr. Anthony Giordano**

**Business Administrator’s Report - Paul DeAngelo**

**Communications and Petitions (If required)** – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

**Public Comment**

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board

meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

**Consent Agenda - Recommended Action(s)**  
**Approval of Minutes and Reports - Annamaria Lalavee**

1. Motion to approve the open and closed session minutes of the June 15, 2023 regular meeting.

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee				
Alison Lorentson				
Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

**Approval Agenda**  
**Chair - Diane Margolin**  
**Education/Policy Committee - Recommended Action(s)**

1. Approve the 2nd Reading of Policy Updates 230 from Strauss Esmay as listed:

- 0144 - Board Member Orientation and Training - Bylaw
- 2520 - Instructional Supplies - Policy & Regulation (M)
- 3217 - Use of Corporal Punishment - Policy
- 4217 - Use of Corporal Punishment - (NEW)
- 5305 - Health Services Personnel – Policy (M)
- 5308 - Student Health Records - Policy & Regulation (M)
- 5310 - Health Services - Policy & Regulation (M)

- 6112 - Reimbursement of Federal and Other Grant Expenditures - Policy (M)
- 6115.01 - Federal Awards/Funds Internal Controls – Allowability of Costs – Regulation (M) (NEW)
- 6115.04 - Federal Funds – Duplication of Benefits - Policy (M) (NEW)
- 6311 - Contracts for Goods or Services Funded by Federal Grants - Policy (M)
- 7440 - School District Security - Policy (M)
- 9100 - Public Relations - Policy (ABOLISHED)
- 9140 - Citizens Advisory Committees – Policy
- 9140 - Citizens Advisory Committees - Regulation (ABOLISHED)

2. Motion to approve the curriculum items for teachers and students to be paid by the General Fund.

- Wonders (K-5) (books): not to exceed \$5,500.00
- Foundations (PreK-2): not to exceed \$6,500.00
- 6th grade (SS, no LA, Science): not to exceed \$3,500.00
- Nat Geo Consumables: \$3,000.00
- Misc.(Pre-K to 6): Not to exceed \$6,600.00

3. Motion to approve the initial custodial, student, staff supply orders in the amount of \$16,000.00 not to exceed \$32,000.00. To be paid by the General Fund.
4. Motion to approve the annual art supply order in the amount of \$3,200.00. To be paid by the General Fund.
5. Motion to ratify the submission of the 2023/2024 Road Forward Plan for the ESSERS 2023/2024 grants, as recommended by the Superintendent. Grant guidelines require submission every six months.

MOTION:		SECOND:		
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Diane Margolin				
Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

**Approval Agenda**

**Chair: Krysti Mastrolacasa**

**Personnel Committee - Recommended Action(s)**

1. Motion to approve the resignation of Dr. Anthony Giordano  
Be it resolved, the Board hereby accepts Dr. Anthony Giordano's resignation, effective as soon as an interim or acting superintendent is engaged, and no later than October 28, 2023.
2. Motion to approve Megan Sliker, CST Confidential Secretary, not to exceed (12) days at daily sub rate of \$105.00, as recommended by the Superintendent.
3. Motion to approve Megan Sliker, CST Confidential Secretary, Salary \$44,000.00 and benefits, effective September 1, 2023, as recommended by the Superintendent.
4. Motion to approve the medical leave for SMID#94292653 from 8/23/2023 to 9/1/2023 Unpaid Medical Leave, Sick Days, 9/5/2023 to 9/25/2023, as recommended by the Superintendent.
5. Motion to approve the contractual movement for Kayte Snyder in the amount of \$2,000.00, as recommended by the Superintendent. Course work completed June 2023.
6. Motion to approve the sublist for 2023/2024 School Year, as recommended by the Superintendent.
7. Motion to approve the 2023/2024 annual NJASBO fees for Paul DeAngelo in the amount of \$1,226.66, as recommended by the Superintendent.
8. Motion to approve the 2023/2024 annual HWASBO fees for Paul DeAngelo in the amount of \$195.00, as recommended by the Superintendent.
9. Motion to approve the professional development days for Paul DeAngelo relating to HWASBO and NJASBO, as recommended by the Superintendent.

MOTION:		SECOND:		
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Linda Watters				
James J. Winand				

**Township Liaison Agenda**

**Township Chair: Linda Watters and Jonathan Rood**

**Township Committee - Recommended Action(s):**

1. Update

**Approval Agenda**

**Chair: James Winand**

**Facilities/Finance Committee - Recommended Action(s)**

1. Motion to approve the AME, Inc. Service contract for maintenance in the amount of \$8,602.00 for all Education Services Commission of New Jersey Contract Building management Systems. Additional Service Work will be billed out at an hourly rate of \$140 Technician and \$140 Programmer. To be paid from the Maintenance Reserve Account. Same cost as 2022/2023.
2. Motion to approve the Airhandlers Mechanical Services, Inc. boiler contract for maintenance in the amount of \$2,860.00. Service Work will be billed out at an hourly rate of \$110. To be paid from the Maintenance Reserve Account. Same cost as 2022/2023.
3. Motion to approve the following ACMR contractors for the Toilet room project. Total amount \$12,350.00 payable from Capital Reserve:

RK Occupational & Environmental Analysis, Inc.	\$3,450.00
BAKO	\$8,900.00

4. Motion to ratify the annual quote from PaySchools for the invoice module for Student Activities, Before and Aftercare, and Food Service in the amount of \$2,091.00 and prorated.
5. Motion to approve the Monthly Payroll:

June 28, 2023 regular payroll in the amount of \$412,086.18  
July 14, 2023 regular payroll in the amount of \$133,454.45

6. Motion to approve the June 15, 2023 to June 30, 2023 Bill Lists in the amount of \$607,889.73. July 1, 2023 to July 26, 2023 in the amount of \$870,470.70. Cafeteria check June 15, 2023 to June 30, 2023 in the amount of \$170,179.62 and July 1, 2023 to July 26, 2023 in the amount of \$438.85.
7. Motion to approve the June 2023 Budget Transfer Report:
  - Fund 10 - \$ 403,704.55
  - Fund 20 - \$ 353,704.55
  - Fund 60 - \$ 50,000.00
8. Motion to approve the reclassifications for the month of May 31, 2023 in the amount of \$7,534.01.
9. Motion to approve the reclassifications for the month of June 30, 2023 in the amount of \$403,704.55
10. Motion to approve the workshop and travel expenses for 2023/2024.
11. Ratify the Snyder Bus Company Summer Bus Run in the amount of \$10,168.80. Previously BOE approved at the June 15, 2023 BOE as TBD, To Be Determined. ESY Transportation cost for 2022/2023 was \$12,255.00.
12. Motion to approve the WCCSS Bus Run for out of district placement, SID#2162915354, for ESY in the amount of \$7,858.40. July 3, 2023 through August 31, 2023.
13. Motion to approve the May 2023 Treasurer’s Report and Board Secretary’s Report in the amount of \$1,166,840.59.
14. Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) for the month of June 30, 2023 that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION:		SECOND:		
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Constance Quinn				
Joseph Rodriguez				

Jonathan Rood				
Linda Watters				
James J. Winand				

**Public Comment**

Public comments are invited on matters pertaining to the district at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

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**New Business** - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

**Old Business** - Members of the Board may comment on any item or topic that was previously discussed by the Board.

**Future Board Meeting Dates:**

- Thursday, August 17, 2023
- Wednesday, September 13, 2023
- Thursday, October 12, 2023
- Wednesday, November 15, 2023
- Wednesday, December 20, 2023
- Wednesday, January 3, 2024 - Reorganization

**Second Executive Session (If Necessary)**

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Annamaria Lalevee				
Alison Lorentson				
Diane Margolin				



Krysti Mastrolacasa				
Constance Quinn				
Joseph Rodriguez				
Jonathan Rood				
Linda Watters				
James J. Winand				

Reconvene: \_\_\_\_\_

**Joseph Rodriguez**

**Recommended Action** - Motion to adjourn the meeting.

Adjournment \_\_\_\_\_ p.m.

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
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