

Mansfield Township Board of Education

AGENDA Regular Meeting February 9, 2023 7:00 p.m.

Call to Order - President, Ms. Constance Quinn

Pledge of Allegiance - President, Ms. Constance Quinn

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Roll Call – Mr. Paul DeAngelo, Business Administrator & Board Secretary

Mansfield Township Board of Education:

Ms. Annamaria Lalevee
Ms. Alison Lorentson
Ms. Diane Margolin
Ms. Krysti Mastrolacasa
Ms. Constance Quinn - President
Mr. Joseph Rodriguez
Mr. Jonathan Rood
Ms. Linda Watters - Vice President
Mr. James J. Winand

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator and Board Secretary
Mr. John Melitsky, Principal
Ms. Caryn Coscia, Director of Curriculum and Instruction

President's Report - Ms. Constance Quinn

- Policy 229 Updates

Superintendent's Report – Dr. Anthony Giordano

Ms. Kristin Baker - National and Gifted Talented Conference
Mr. Jonathan Weiss - BKC - 2021/2022 Audit Results

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Executive Session (If Required)

Public Comments on Action Items

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Consent Agenda - Recommended Action(s)
Approval of Minutes - Ms. Annamaria Lalavee

1. Motion to approve the open and closed session minutes of the December 13, 2022 regular meeting and the January 5, 2023 reorganization meeting.

Approval Agenda
Chair- Mr. James Winand
Facility Committee - Recommended Action(s)

1. Approve the Quote # NDPG945 from CDW-G for (2) ViewSonic IFP6550-E1 65” at \$2,467.51 for a total of \$4,935.02.
2. Approve the Quote # NDCX093 from CDW-G for (1) ViewSonic IFP7550-E2 75” at \$3,295.00 and (2) IFP7550-E1 75” at \$2,795.00 for a total of \$5,590.00. Total quote amount \$8,885.00.
3. Approve the BID#HCESC-Cat-22-08 from MAP Restaurant Supplies for (2) Cash Register Stands at \$3,535.38 for a total of \$8,156.16 paid by Food Service Account.
4. Approve the Quote# 2019818 from Adams Fire Protection for Food Service Fire Suppression system in the amount of \$3,745.60 paid by Food Service Account.

Approval Agenda
Chair- Ms. Diane Margolin
Education/Policy Committee - Recommended Action(s)

None

Approval Agenda

Chair: Ms. Krysti Mastrolacasa

Personnel Committee - Recommended Action(s)

1. Ratify the minimum wage change from the State of New Jersey from \$13.00 hour to \$14.00 an hour for any impacted staff. We anticipate future increase to \$15.00 for 2024, as recommended by the Superintendent.
2. Approve Jiovanni Cosme as a substitute teacher (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
3. Approve Nancy McGovern as a substitute teacher (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
4. Approve Halima Mazgour as a substitute teacher (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
5. Ratify the conference and expenses for Dr. Anthony Giordano to attend the 2023 NJASA TECHSPO conference in Atlantic City, New Jersey. Conference dates January 25, 2023 - January 27, 2023. Conference Registration \$515.00 plus travel and accommodations.
6. Approve the AASA conference and expenses for Dr. Anthony Giordano to attend the 2023 AASA conference in San Antonio, Texas. Conference dates February 15, 2023 - February 18, 2023. Conference Registration \$1,180.00 plus travel and accommodations \$1,211.97.
7. Approve the 2022/2023 retirees:
SMID # 18710772 last work day 6/30/2023
SMID # 11724929 last work day 3/31/2023

Approval Agenda

Chair: Mr. James Winand

Finance Committee - Recommended Action(s)

1. Approve of Monthly Payroll:

December 22, 2022 regular payroll in the amount of \$453,087.34
January 15, 2023 regular payroll in the amount of \$375,076.36.
January 31, 2023 regular payroll in the amount of \$376,484.40
2. Approve the December, 2022 Bill Lists in the amount of \$1,073,379.93, January, 2023 in the amount of \$1,220,082.35, and February in the amount of \$44,624.69.
3. Approve the December, 2022 Transfer Report:

Fund 10 - \$19,802.25
Fund 20 - \$12,785.12
Fund 60 - \$ 9,699.04

4. Approve the reclassifications for the month of December, 2022:

Fund 20 - \$4,380.00

5. Approve the Treasurer's Report as of November 2022 in the amount of \$1,469,422.16.
6. Approve the transportation agreement with Warren County Special Services School District for students for the 2022/2023 school year for the following students, SID#:

2786276019	6238367702
7500393604	8560163088
7743805309	6776005769
9556495416	7054459701
1022885485	

7. Rescind and approve the Docusign, Inc. contract approval from \$480 to \$4,800.00 due to Google Single sign-on, SMS features, and (1000) envelopes.
8. Approve the agreement with Finalsight who purchased Blackboard our mass communication, website, and app. Cost of conversion \$400.00.
9. Approve the preparation and release of the following 2023/2024 Bids or RFPs:
- o Technology (RFP)
 - i. Network, help desk, computers, student testing
 - ii. Erate Services - Ex: Comcast, Sonicwall, etc.
 - iii. Security - Access Controls and Cameras
 - o Food Service (RFP)
 - o Banking (RFP)
 - o School Supplies (RFP)
 - o Staff Bathroom(s) (BID)
10. Approve the obsolete inventory for December 2022 and January 2023.
11. Approve the Workshop/Travel Report.
12. Approve the Before and Aftercare Retention Bonus #3 for (18) staff members @ \$1,077 per staff member or \$19,386.00 payable to the following Before and After staff members:

Deb Marley	Kaeleen Sylvester	Erin Burton
Robin Iaione	Joan Isemann	Laurie O'Brien
Liz Gensheimer	Kristen Endrizzi	Jennifer Cicala
Beth Deo	Kathy Montgomery	Gregory Wilson
Kathy Jacoby	Kayte Snyder	Missie Wilkinson
Amber Werner	Melissa Thomas	Heather Gilmartin

13. Ratify the Fiscal Year June 30, 2022 submission of the AUDSUM Report prepared by BKC Certified Public Accountants.

14. Approve the Fiscal Year June 30, 2022 CAFR prepared by BKC Certified Public Accountants.
15. Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of December 31, 2022 and January 31, 2023 that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Executive Session (If Required)

Public Comments

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New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

March 16, 2023 - Regular Meeting and Budget submitted to the County

April 27, 2023 - Regular Meeting and Budget Hearing

May 11, 2023 - Regular Meeting and Final Approval of Budget

June 8, 2023 - Regular Meeting

Mr. Joseph Rodriguez

Recommended Action - Motion to adjourn the meeting.