

Mansfield Township Board of Education

AGENDA Regular Meeting December 13, 2022 7:00 p.m.

Call to Order - Board President, Ms. Krysti Mastrolacasa

Pledge of Allegiance - Board President, Ms. Krysti Mastrolacasa

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Roll Call – Mr. Paul DeAngelo, Business Administrator/Board Secretary

Mansfield Township Board of Education:

Ms. Annamaria Lalevee
Ms. Diane Margolin
Ms. Krysti Mastrolacasa - President
Mr. Jim Momary
Ms. Constance Quinn
Ms. Karri Reyes
Mr. Joseph Rodriguez
Mr. Mark Smith - Vice President
Ms. Linda Watters

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator/Board Secretary
Mr. John Melitsky, Principal
Ms. Caryn Coscia, Director of Curriculum and Instruction

Other in Attendance:

Board President Report -Ms. Krysti Mastrolacasa

Superintendent Report – Dr. Anthony Giordano

Business Administrator/Board Secretary - Mr. Paul DeAngelo - Equalization of Taxes

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Business Administrator/Board Secretary - Mr. Paul DeAngelo - Food Service Allocations for the 2021/2022 School Year

Executive Session (If Required)

Public Comments Agenda - Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Consent Agenda - Recommended Action(s)
Approval of Minutes - Ms. Annamaria Lalavee

1. Motion to approve the open and closed session minutes of the November 17, 2022 Regular meeting.

Approval Agenda

Facilities/GreenTeam Chair: Mr. Joseph Rodriguez

Facilities/Green Team Committee - Recommended Action(s) - All Items Budgeted

1. Approve the Long Range Facilities Plan for 2022/2023.
2. Approve the replacement flooring for the Music Room, Room#71. To be paid by Capital.
3. Ratify the transfer from Food Service to General Fund for the 2021/2022 school year for the following items as discussed during the 2021/2022 Facilities/Green Team Committee Meeting on June 2, 2022. Total available funds \$199,475.77.

Square Footage Allocation - \$50,670.81
Generator - \$125,000.00

Approval Agenda

Calendar/Education/Policy Chair: Mr. Mark Smith

Calendar/Education/Policy Committee - Recommended Action(s)- All Items Budgeted

1. Adoption of the Strategic Plan

Approval Agenda

Personnel/Culture Climate Chair: Mr. James Momary

Personnel/Culture Climate Committee - Recommended Action(s) - All Items Budgeted

1. Approve the contractual educational movement for the following individual(s):
 - Kate Mattison
2. Approve the \$1,000.00 facilities stipend prorated between Mr. Barry Dilts and Mr. Joshua Allen for coverage for Mr. Joe Kady, as recommended by the Superintendent.
3. Approve Anita Merton as a substitute teacher, as recommended by the Superintendent.
4. Approve Samantha Ortiz as a substitute teacher, as recommended by the Superintendent.

Township Agenda

Township Chair: Ms. Linda Watters

Township Committee - Recommended Action(s)

- Township Committee Report

Approval Agenda

Finance Chair: Ms. Constance Quinn

Finance Committee - Recommended Action(s) - All Items Budgeted

1. Approve of Monthly Payroll:
 - November 30, 2022 - \$369,989.04
2. Approve the General Fund Bill Lists November 18, 2022 to November 30, 2022 in the amount of \$369,989.04 and December 1, 2022 to December 13, 2022 Bill Lists in the amount of \$115,996.88:
 - General Fund/Fund 10: November 21, 2022 to November 30, 2022, in the amount of \$359,479.24;
 - Grant Account/Fund 20: November 21, 2022 to November 30, 2022, in the amount of \$4,814.80;
 - Cafeteria Account/Fund 51: November 21, 2022 to November 30, 2022, in the amount of \$0.00;
 - Before and Aftercare/Fund 60: November 21, 2022 to November 30, 2022, in the amount of \$5,695.00;
 - General Fund/Fund 10: December 1, 2022 to December 17, 2022, in the amount of \$95,004.81;
 - Grant Account/Fund 20: December 1, 2022 to December 17, 2022, in the amount of \$20,992.07;
 - Cafeteria Account/Fund 51: December 1, 2022 to December 17, 2022, in the amount of \$27,602.92;
 - Before and Aftercare/Fund 60: December 1, 2022 to December 17, 2022, in the amount of \$0.00.
3. Approve the November 2022 Budget Transfer Report
 - Fund 10 - \$ 4,985.33
 - Fund 20 - \$154,637.94

4. Approve the June 2022 Reclassifications in the amount of \$17,092.35. Final for 2020/2021 Audit.
5. Approve the following reconciling items from prior years as recommended by the auditor:
 - PR 11/9 \$318.62
 - PR 11/23 \$ 54.86
 - NO776 \$ 20.00
 - N1130 \$273.00
6. Ratify the \$1,523.00 Oil Tank Policy #STP-40287 Crum & Forster from Brown and Brown for the underground storage area for the period of time: 1/19/2023 to 1/19/2024.
7. Ratify the \$15,476.46 TPAF/FICA Reimbursement for the 2020/2021 School Year payment to the Treasurer of the State of New Jersey. Paid by Title I funds.
8. Ratify the UCI payment in the amount of \$5,018.36 funded by the General Fund paid by the UCI Funds.
9. Approve the fund transfer from the agency account to the SUI trust fund in the amount of \$67,076.04 as per auditor recommendation.
10. Approve the reallocation of the 2020/2021 deficit activity club balances as of 6/30/2022 in the amount of \$8,478.01 as recommended by the auditor.
11. Approve the Professional Workshops and Travel as listed.
12. Approve the October 2022 Treasurer's and Board Secretary Reports in the amount of \$1,479,044.71 and an additional \$250.00 petty cash adjustment not reflected on the Treasurer's Report for a total of \$1,479,294.71.
13. Approve the Monthly Certification of Funds motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of November 30, 2022 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Public Comments School District - Public comments are invited on all matters pertaining to the Mansfield Township School District. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

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New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

FUTURE BOE MEETING DATES:

January 5, 2023 Reorganization and Ethics Training

January 19, 2023 - Regular Board Meeting

February 2, 2023 - Board Retreat

February 16, 2023 - Regular Board Meeting

March 16, 2023 - Regular Board Meeting

April 20, 2023 - Regular Board Meeting and Preliminary Budget Meeting

May 11, 2013 - Regular Board Meeting and Budget Meeting

Executive Session (If Required)

Mr. Joseph Rodriguez

Recommended Action - Motion to adjourn the meeting.