

Mansfield Township Board of Education

AGENDA Regular Meeting November 17, 2022 7:00 p.m.

Call to Order - Board President, Ms. Krysti Mastrolacasa

Pledge of Allegiance - Board President, Ms. Krysti Mastrolacasa

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Roll Call – Mr. Paul DeAngelo, Business Administrator/Board Secretary

Mansfield Township Board of Education:

Ms. Annamaria Lalevee
Ms. Diane Margolin
Ms. Krysti Mastrolacasa - President
Mr. Jim Momary
Ms. Constance Quinn
Ms. Karri Reyes
Mr. Joseph Rodriguez
Mr. Mark Smith - Vice President
Ms. Linda Watters

Administration:

Dr. Anthony Giordano, Superintendent
Mr. Paul DeAngelo, Business Administrator/Board Secretary
Mr. John Melitsky, Principal
Ms. Caryn Coscia, Director of Curriculum and Instruction

Other in Attendance:

Board President Report -Ms. Krysti Mastrolacasa

Superintendent Report – Dr. Anthony Giordano

- **Presentation - Mr. John Melitsky and Ms. Caryn Coscia - NJSLA Results**

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Executive Session (If Required)

Public Comments Agenda - Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Consent Agenda - Recommended Action(s) Approval of Minutes - Ms. Annamaria Lalavee

1. Motion to approve the open and closed session minutes of the October 20, 2022 Regular meeting.

Approval Agenda

Facilities/GreenTeam Chair: Mr. Joseph Rodriguez

Facilities/Green Team Committee - Recommended Action(s) - All Items Budgeted

1. Approve the lease of (2) Savin IM7000 State Contract#G40467 &G40464 from Atlantic copiers to replace the Pro 8100s/Equipment ID# K10988 copier currently in the faculty lounge. Total lease cost \$18,046.00 for (60) month lease/purchase \$352.00 per month.
2. Approve the removal and proper disposal of the Pro8100s which will include receiving and destruction of the hard drive from the copier.
3. Approve the obsolete inventory as listed.
4. Ratify the quote from Ackerson Drapery Decorator Services, Inc. in the amount of \$2,395.12 for Main Office blinds per ESCNJ State Approved Cooperative Pricing Systems \$ 65MCECCPS-ESCNJ. Paid by Capital
5. Ratify the quote from Ackerson Drapery Decorator Services, Inc. in the amount of \$2,832.52 for Media Center BlindsESCNJ State Approved Cooperative Pricing Systems 65MCECCPS-ESCNJ. Paid by the SRSA Grant.

Approval Agenda

Calendar/Education/Policy Chair: Mr. Mark Smith

Calendar/Education/Policy Committee - Recommended Action(s)- All Items Budgeted

Approval Agenda

Personnel/Culture Climate Chair: Mr. James Momary

Personnel/Culture Climate Committee - Recommended Action(s) - All Items Budgeted

1. Ratify Angela Bridygham, FMLA 1st Grade Replacement, effective November 8, 2022 (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
2. Approve Melissa Tirone, FMLA Health Teacher Replacement, effective November 28, 2022 (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
3. Approve Deniza Mehmedovic as a substitute teacher (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
4. Approve Alan Hubbard as a substitute teacher (Criminal History check completed, pending Chapter 5) as recommended by the Superintendent.
5. Approve the 2022/2023 mentors as listed.
6. Approve Brianna Vogt, East Stroudsburg University student teacher, speech-language pathologist assigned to Matt Magnuson as recommended by the Superintendent.

Township Agenda

Township Chair: Ms. Linda Watters

Township Committee - Recommended Action(s)

- Township Committee Report

Approval Agenda

Finance Chair: Ms. Constance Quinn

Finance Committee - Recommended Action(s) - All Items Budgeted

1. Approve of Monthly Payroll:

October 31, 2022 - \$367,319.25
November 15, 2022 - \$368,004.85
2. Approve the General Fund Bill Lists October 21, 2022 to October 31, 2022 in the amount of \$596,670.66 and November 1, 2022 to November 17, 2022 Bill Lists in the amount of \$547,964.30:

General Fund/Fund 10: October 21, 2022 to October 31, 2022, in the amount of \$587,809.66;
Grant Account/Fund 20: October 21, 2022 to October 31, 2022, in the amount of \$4,396.00;
Cafeteria Account/Fund 51: October 21, 2022 to October 31, 2022, in the amount of \$2,656.10;
Before and Aftercare/Fund 60: October 21, 2022 to October 31, 2022, in the amount of \$4,465.00;
General Fund/Fund 10: November 1, 2022 to November 17, 2022, in the amount of \$520,367.00;
Grant Account/Fund 20: November 1, 2022 to November 17, 2022, in the

amount of \$22,599.80:

Cafeteria Account/Fund 51: November 1, 2022 to November 17, 2022, in the amount of \$0.00;

Before and Aftercare/Fund 60: November 1, 2022 to November 17, 2022, in the amount of \$4,997.50.

3. Approve the October 2022 Budget Transfer Report
Fund 10 - \$119,195.66
Fund 20 - \$ 56,119.55
4. Approve the October 2022 Reclassifications in the amount of \$68,184.00.
5. Approve the quote from Fulton Bank for positive pay, ACH bill payment capability, and night time deposit agreements with various locations. Total costs to be absorbed with interest on the bank accounts.
6. Approve the Before and Aftercare, Preschool, and Student Activity payments via credit card and ACH at no cost to the parents in connection with the Payscale method previously BOE approved..
7. Approve the contract from DocuSign Business Pro for contracts and future approval process in the amount of \$480.00 annually. Cost to be absorbed through postage usage.
8. Approve the 2022/2023 Choice Students.
9. Approve the submission of the DRTRS for 2022/2023.
10. Approve the Professional Workshops and Travel as listed.
11. Approve the final Treasurer's and Board Secretary Reports for the following months:
June 2022 \$1,103,302.69 (post audit)
July 2022 \$714,370.60 (post audit)
August 2022 \$1,620,746.11 (post audit)
September 2022 - \$998,188.02
12. Approve the Monthly Certification of Funds motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) as of October 31, 2022 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Public Comments School District - Public comments are invited on all matters pertaining to the Mansfield Township School District. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all

rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

- School Board Convention Report

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

FUTURE BOE MEETING DATES:

December 15, 2022

January 5, 2023 Reorganization and Ethics Training

Future BOE Meeting Date Approvals

Executive Session (If Required)

Mr. Joseph Rodriguez

Recommended Action - Motion to adjourn the meeting.